

CITY OF CARLISLE  
SPECIAL CITY COUNCIL MEETING MINUTES  
Monday, October 4, 2010  
6:30 P.M.  
Carlisle City Hall Council Chamber

Officials present: Mayor Ruth Randleman, Council members Alma Reed and Robert VanRyswyk, City Administrator Neil Ruddy, Police Chief Jason Doll, Fire Chief Roy Galindo, Rescue Captain Archie Deaton and Library Board members Melody Kirk and Carol Murphy. Council members Doug Hammerand and Drew Merrifield were absent. Mayor Randleman presided and called the meeting to order at 6:30 P.M. Due to lack of a quorum, the meeting opened as a discussion.

Jeff Schug and Mark Crawford of McClure Engineering presented a progress report on the S. 1<sup>st</sup> St., County Line Road projects. It was explained that the contractor has potholed the electric, telecommunications and gas utilities on S. 1<sup>st</sup> St. Due to their shallow depth, the storm sewer has had to be realigned, which has delayed the start of the project. The City is advised to charge the contractor

Eric Mahnke arrived at 6:32 P.M. and a quorum was declared.

for expenses to move the electric utility infrastructure so the costs can be charged to the project. Completion of paving is expected by the end of November, with completion of restoration in the spring. A meeting will be scheduled with the DOT to see if non-participating items can be paid for with stimulus funds before the revised plans are completed.

Quantities are being finalized for the County Line Road project and a final walk through is planned. It may be possible to bid the S. 5<sup>th</sup> St. project so that the sub-drain can be installed in Fall 2010 and the crack and seat and overlay in Spring 2011.

A report on the Northwest Area sanitary sewer extension project will be presented at the October 11, 2010 meeting.

John Sabinash of Zimmerman Architectural Studios, Inc. presented information on the SPACE NEEDS ASSESSMENT FOR THE FIRE/EMERGENCY MEDICAL SERVICES DEPARTMENT AND POLICE DEPARTMENT. The basic footprints, including future expansion space are 17,000 square feet for the library, 16,700 square feet for the fire/EMS facility and 8,100 square feet for the police facility. The estimated costs are \$3.4 million for the library, \$2.5 million for the fire/EMS facility and \$1.3 million for the police facility.

Several sites were analyzed, including a downtown campus, downtown stand alone sites and a Highway 5 campus. The City's tax capacity and the concept of bringing in a consultant to do a downtown action plan that would target investors and developers, were discussed. There was consensus that local property owners can accomplish more than an outside planner.

City Attorney Stuyvesant arrived at 7:25 P.M.

The architect was directed to add existing buildings with potential for remodeling or expansion to the final report.

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Motion by VanRyswyk, second by Reed TO GO INTO CLOSED SESSION, pursuant to chapter 21.5 (j) of the Iowa Code to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property at 8:15 P.M., carried unanimously on roll call vote of those present. Motion by VanRyswyk, second by Mahnke END THE CLOSED SESSION at 8:46 P.M., carried unanimously on roll call vote of those present. Motion by VanRyswyk, second by Mahnke to receive and file the notice of availability for property at 190 N. 1<sup>st</sup> St., carried unanimously on roll call vote of those present.

Motion by VanRyswyk, second by Mahnke TO ADJOURN AT 8:47 P.M. carried unanimously on roll call vote of those present.

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Ruth Randleman, Mayor

Attest:

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Neil Ruddy, Administrator/Clerk